

# JREC Training Room Contract

Name of Event: \_\_\_\_\_

Description of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time: \_\_\_\_\_

Estimated # of Adults: \_\_\_\_\_ Estimated # of Children: \_\_\_\_\_

On-Site Event Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home/Business Phone: \_\_\_\_\_

Special Requirements:

Thank you for selecting Jump River Electric Cooperative for your event. In order to provide a safe and clean atmosphere for your event, please review and follow this agreement. Failure to comply with this agreement may result in revocation of future use privileges.

This agreement includes the Jump River Electric Cooperative training room and surrounding areas, including outdoor spaces.

- Hours of use are 8:00 a.m. to 10 p.m.
- Overnight use is not permitted.
- Pets are not permitted.
- Do not remove any JREC property from the premises.
- All personal property must be removed from the facility upon the 10 p.m. departure time.
- Maximum capacity of the space is 60 people.
- Parking is limited to the side parking lot.
- See attached guidelines for use for rules regarding reservations, use, and cancellations. The guidelines, along with this agreement, constitute the contract upon which the applicant agrees to abide.

I certify that I have read and understand this agreement and the guidelines for use provide to me. I, on behalf of the named organization or group, do hereby agree that my guests and I will abide by the guidelines governing the use of this facility and will be responsible for the appropriate conduct of attendees and damages caused by our occupancy.

Agreed to this \_\_\_\_\_ day of \_\_\_\_\_, by the following:

Sign: \_\_\_\_\_

Print: \_\_\_\_\_

Email: \_\_\_\_\_

## JREC Approval/Rejection

Name: \_\_\_\_\_

Date: \_\_\_\_\_

If rejected, reason: